



Site Safety Expectations

City of Kitchener
Building Division



Hazardous Materials

Prior to the inspection, any information pertaining to designated substances on site shall be provided during the permit application process or to the inspector. This includes any of the following that are likely to be disturbed or removed during the construction process:

- Asbestos
- Lead
- Silica



Before we Inspect

The City of Kitchener places a high value on workplace safety. When we come to do an inspection on your site, we are sharing a workplace with you.

When our inspectors arrive on your site, there could be safety hazards present that would prevent them from completing their inspection or completing the inspection in a timely manner. This may result in the inspection not being performed and need to be rescheduled.

Please help us in ensuring we meet our worker obligations for safety as well as creating a safe workplace for your workers by making sure hazards are addressed before our inspection.



When We Arrive

Depending on the type of inspection, and if potential safety hazards will be present, the inspector may ask for someone to attend the site with him/her to help identify safe access or address hazards to allow the inspection to continue safely.

The inspector will ask some safety questions on site, for example:

- What work is currently taking place (whole location not just inspection area)?
- What work has taken place the last 24 hours?
- Are there any safety hazards I should be aware of?
- Did you come across any designated substances that were not anticipated such as asbestos?
- Has there been any asbestos or mould remediation going on?





Work Activities

- Any application of spray-applied insulation must not be performed within 24 hours prior to the scheduled inspection – or time indicated on product information.
- Suspend work activities that produce dust or airborne contaminants such as, grinding concrete, mechanical sanding of wood or drywall during the inspection and for 24 hours prior to inspection. Control contaminants by using cleaning and wetting prior to the inspection.
- Reduce or suspend work activities that create an unsafe level of noise during the inspection if possible.
- Inspection will not occur during friable asbestos removal or type 3 mould removal activities in the structure.
- Suspend work activities that involve chemical applications that could create atmospheric hazards for the 24 hours prior to inspection such as applying epoxies, or oil based paints. Control contaminants by using ventilation.
- Reduce second hand smoke by not smoking in the location of inspection indoors prior to or during the inspection and use ventilation to control the hazard.



Site Conditions

- If access to an excavation is required, ensure a safe ladder is properly secured, or a safe step slope for entry/exit.
- Clean up debris which can present a tripping hazard.
- Ensure there are safe and secured temporary stairs/ramps installed or secured ladder for access into and throughout the building.
- Ensure any holes in the floors are properly covered or protected with a guard to prevent falling.
- Ensure guardrails and handrails are installed to prevent falling.
- Ensure any electrical being used is safe and installed in accordance to Electrical Safety Authority requirements.
- If any propane or natural gas is used for temporary heat, ensure it is being performed to the satisfaction of the Technical Standards & Safety Authority (TSSA) and provide a functioning carbon monoxide alarm on site.
- Identify safe routes of access for example, away from overhead crane work, overhead materials movement or equipment travel areas and through scaffolding.

Notify the inspector of any worksite conditions in addition to these items that could affect the health and safety of the inspector



Contact Information

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